



About Kerry International Film Festival:

Kerry International Film Festival (KIFF) takes place in Killarney, Co. Kerry in October. Over the past 23 years, KIFF has become a vital element of Kerry's cultural landscape, delivering a unique film experience to the local community with our annual festival and multiple screenings across Kerry during the year.

KIFF is dedicated to bringing new cultural experiences through film to Kerry audiences. Through our carefully curated work, we deliver new and diverse film experiences, creating a hub of film creativity and appreciation, by championing the work of, both established and emerging, local and international filmmakers.

Position Title: Festival Programming Director

Responsible to: Festival Manager

Key Responsibilities:

The Festival Programming Director has overall responsibility for the Kerry International Film Festival programme 2024 in addition to programming our county-wide events throughout the year.

- Curate the Festival Programme, with input from the Shorts Film Programmer and the board.
- Select and programme International and Irish films (docs & features) & develop a dynamic industry programme.
- Conduct content research, communicate with distributors, sales agents, and filmmakers about upcoming releases, and attend screenings as necessary.

Programme Management:

- Contract negotiations, payment of film fees, negotiation of film fees and licenses, coordination with third parties (distributors, sales agents, producers, etc.), and maintenance of relationships.
- Communicate regularly with the board of management on programme updates.
- Find, secure, and coordinate the appropriate film talent, moderators and facilitators for intros, Q&A sessions and panel discussions.
- Film and event confirmation, film scheduling, programme administration and financial management.
- Oversee the submission process, including categories, dates, deadlines, notification and marketing and promotion of the festivals to gather quality submissions.
- Oversee the technical, venue and print deliverables.

- Develop, deliver and participate in year-round programme activity outreach events for example, Culture Night.
- Deliver copy and data for funding applications and post-event reports.

Programme Marketing:

- Timely creation and delivery of synopsis for films and programs, marketing and promotional notes, and any other text that may be necessary.
- Provide images, copy text and synopsis for programmed titles for inclusion in the brochure and website and print deliverables.
- Liaise with selected filmmakers on brochures, copy and screening print deliverables.
- Advise Marketing and PR teams on key themes, guests, stories, etc.
- Undertake interviews (print, radio, TV, online) as requested to promote the festival/events.

Commitment & Compensation:

- This is a 9 month contracted position (March - November 2024) with flexible hours
- 100% remote workload with attendance required at key festival events throughout the year.
- Attendance & participation in staff meetings
- Flat fee, dependent on experience

Essential experience:

The ideal candidate for this position will be an exceptional individual with demonstrable programming experience in film festivals and/or arts organisations and with the following experience:

- A comprehensive knowledge of and interest in all forms of cinema – narrative, documentary, experimental, etc.
- Good knowledge of and interest in Irish film and the Irish film landscape.
- Proven experience and success in curating and implementing cultural programmes.
- Self-motivated and comfortable with remote working.
- A track record of working to budgets
- Strong organisational skills and an ability to work to tight deadlines and under pressure.
- Excellent written and verbal communication skills.
- An understanding of the technical logistics of delivering film screenings.

Desirable experience:

- An understanding of the Kerry film industry and communities.
- A passion and knowledge of the Irish language.
- An established network of productive relationships with external contacts in film, sales and distribution agencies, cultural institutions, film festivals and film organisations- in Ireland and internationally.

How to apply:

Interested candidates should submit a CV and cover letter by email to Marie Linehan, Festival Manager at info@kerryfilmfestival.com.

The closing date for this position is Friday 2nd February 2024.